



School of Education

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## 2017 Summer Youth Refund Form

Dear Parents,

We can only refund fees if the cancellation is **received before the first day of instruction**. Refunds will ONLY be accepted in writing with this attached form. **No exceptions will be made.** Please fill out this form and email the form to us at [uciwritingproject@uci.edu](mailto:uciwritingproject@uci.edu). You should receive a refund (minus a \$65 processing fee) within six to eight weeks, if paid by check or three to four business days if paid by credit card.

Child's Full Name: \_\_\_\_\_

Address: \_\_\_\_\_

Registered Class: \_\_\_\_\_ Site: \_\_\_\_\_

Check Number:  
\_\_\_\_\_

Credit Card Type and last 4 digits:  
\_\_\_\_\_

Order ID #:  
\_\_\_\_\_

Reason for Cancellation:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Phone Number: \_\_\_\_\_